hotel nikko kuala lumpur

HOTEL RESERVATION FORM

GIFF & IFN ASIA FORUM
25th – 28th October 2010

Please complete the below and send your reservation request to the Hotel directly either by fax or by email.

☐ **New Booking** ☐ **Amendment** ☐ **Cancellation**

GUEST'S INFORMATION

Guest Name (Mr, Mrs, Ms, Dr, Prof,) _____
Last Name / Surname) (First Name)

Company Name _____

Company Address _____

Zip/City Code _____ Country _____

Telephone No. _____ Email / Fax _____

Passport No. _____ Date of Birth _____

Nationality _____

ROOM REQUIREMENTS (Please select)

Room Type	Room Rates				Arrival Date	Arrival Flight	Departure Date	Departure Flight
	Single		Twin					
Deluxe Room (Inclusive of breakfast and internet access)	RM360++		RM405++					
Premier Room (Inclusive of breakfast and internet access in guestroom)	RM420++		RM465++					

- Rates are on per room per night basis and subject to 10% service charge & 5% government tax
- Rooms are subject to availability upon confirmation

AIRPORT TRANSFER (Please select)

☐ Yes - KLIA Airport to Hotel Nikko at RM260.00 Nett per limousine per way

☐ Yes - Hotel Nikko to KLIA Airport at RM260.00 Nett per limousine per way

*50% surcharge will be levied for service rendered between 12:00am to 06:00am
*The hotel requires at least 24 hours prior notification for any amendment or cancellation for limousine arrangement. Failing which a full limousine charges will be levied
*Flight details are required for limousine booking

SPECIAL REQUEST (Subject to availability)

☐ Smoking ☐ Non-Smoking Others: _____

PAYMENT DETAILS

Type of Credit Card ☐ AMEX ☐ VISA ☐ MASTER ☐ DINERS ☐ JCB

Credit Card No. _____ Expiry Date _____

Name of Cardholder _____ Security Code _____

Signature of Cardholder _____

Remarks:
*Official check in time is 1400hrs and check out time is 1200hrs
*All confirmed reservations must be guaranteed with a valid credit card. No bookings will be accepted without credit card guaranteed
*Any cancellation notice given less than 3 days prior to arrival date or no-show on arrival date will be subjected to a cancellation penalty equivalent to a one night's total room charges

Bookers Information

Booker Name		Company Name		Contact Details	

Please send your room booking request to the hotel directly:-

Ms Tracy Lee / Reservation Supervisor Email: reservation@hotelnikko.com.my
Ms Joan Ng / Sales Coordinator Email: joan.ng@hotelnikko.com.my
Homepage: www.hotelnikko.com.my

Hotel Nikko Kuala Lumpur
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50450 Kuala Lumpur, Malaysia

Tel No.: +6 03-2782 6330 (Direct Line for Reservation Department)
Tel No.: +6 03-2161 1111 (Hunting Line)
Fax No.: +6 03-2164 4911 (Direct fax for Reservation Department)