



Please return by
Thursday, 30 August 2012

IFN ASIA FORUM 2012
30 September to 3 October 2012

Group Reservation
Grand Hyatt Kuala Lumpur
 12 Jalan Pinang, 50450 Kuala Lumpur
 Phone: +603 2182 1234
 Email: reservation.kuagh@hyatt.com

RESERVATION FORM

RESERVATION DETAILS

| | | |
|------------------------|-------------------------|------------|
| Check-in Date: _____ | Arrival Flight: _____ | ETA: _____ |
| Check-out Date: _____ | Departure Flight: _____ | ETD: _____ |
| Last Name: _____ | First Name: _____ | |
| Company: _____ | Title: _____ | |
| Booking Contact: _____ | Phone: _____ | |
| Fax: _____ | Email: _____ | |

| <u>Room Type</u> | <u>Group Rate</u> | <u>Number of Rooms</u> | <u>Number of Adults / Children</u> |
|---------------------|-------------------|------------------------|------------------------------------|
| Grand Room - Single | MYR660 | / | / |
| Grand Room - Double | MYR720 | / | / |
| Club Room – Single | MYR960 | / | / |
| Club Room - Double | MYR1020 | / | / |

Preference: Smoking Non-smoking King Twin

Extra bed available at MYR140

Loyalty Program: Gold Passport # _____ Frequent Flyer (Airline / FF#): _____

Remarks: _____

- All rates quoted are subject to 10% service charge and 6% government tax per room per night basis inclusive of buffet breakfast.
- Bed type request are subject to availability at time of check in.
- All Grand Club Guests are entitled to daily complimentary continental breakfast and evening cocktails served in the exclusive Grand Club Lounge on 37/F. A supplement of MYR260 per person daily is applicable to triple occupancy for Grand Club bookings.
- If the specific room type is full, we will reserve the next category of rooms available.
- Preferences indicated are not on guaranteed basis but subject to availability.

TRANSPORTATION

Limousine Transfer Required: BMW 5 series can be arranged at MYR290 per car per way from Kuala Lumpur International Airport. Arrival Departure

 BMW 7 series can be arranged at MYR450 per car per way from Kuala Lumpur International Airport Arrival Departure

 7 Seater Luxury Toyota Vellfire at MYR390 per car per way from Kuala Lumpur International Airport Arrival Departure

RESERVATION FORM

RESERVATION GUARANTEE

A credit card guarantee is required at the point of reservation.

Guest Name: _____

Guaranteed by: _____

Credit Card: AMEX / Diners / JCB / Mastercard / Visa

Cardholder's Name: _____

Signature: _____

Credit Card Number: _____

Expiry Date: _____

CANCELLATION

- Any non-guaranteed reservations will automatically be released by **Thursday, 30 August 2012** without prior notice.
- Any cancellation **less than 14 days from the date of arrival, will result in one (1) night's cancellation fee.** This fee will automatically be charged to the credit card given as guarantee.
- Any **no show on arrival date will result in 100% payment of entire stay.** This fee will automatically be charged to the credit card given as guarantee.

TERMS AND CONDITIONS

- To enjoy the room block of IFN ASIA FORUM 2012, this form is required to reach the hotel by **Thursday, 30 August 2012.** Reservation received thereafter will be confirmed subject to availability at prevailing rates.
- Check-in time is after 14:00hrs. Check-out time is before 12:00hrs.
- For any guests who would like immediate guaranteed access to their rooms prior to 14:00hrs check-in time, the room should be reserved from the previous evening. This will incur an additional one-night accommodation charge.
- For any guests who would like to request for late check-out, room may be extended until 6pm at 50% of the room rate subject to availability. For check out after 6pm, will incur an additional one-night accommodation charge.
- By providing above mentioned credit card details, cardholder agrees to the reservation guarantee policy.

For Hotel Use Only

Confirmation No. _____

Confirmation Day _____